

Student Harassment, Intimidation and Bullying Formal Interview/Action Form

Onalaska School District #420

The Onalaska School District is committed to a safe and civil environment for all students, employees, volunteers and patrons, as free as possible from harassment, intimidation and bullying.

Above Report Received By:		Date Received:	
Interview Conducted By:		Today's Date: Within 2 days of receipt	
Date of Incident:		Time of Incident:	
Student Filing Complaint:	(optional)	Grade:	
Target:		Grade:	
Person Complaint Against:		Grade:	
Bystander / Witness:		Grade:	
Bystander / Witness:		Grade:	
Classroom or location of incident:			
Please check below all that apply:			

Blocked movement

Intimidation directed toward me

Racial slur(s)

Damage to my property

Make my environment feel

Repeated behavior

Derogatory comments

threatening

Sexual stories/jokes

Disrespectful comments

Name calling

Sexual Orientation Slurs

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Electronic Bullying

Offensive writing or graffiti

Slurs, rumors, jokes

Excluding me from activities

Physical harm to me or threats of

Spreading rumors

Gender slurs

harm

Touching or grabbing

Gestures

Pranks

Other, Describe:

Description of incident/situation:

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Resolution reached: <input type="checkbox"/> Yes or <input type="checkbox"/> No If yes, describe:

Family of Target Notified		Date: Within 2 days of receipt	
Family of Alleged Aggressor Notified		Date: Within 2 days of receipt	

If an agreed upon resolution is not reached, continue with steps on the back:

Investigation Results:	
	Date Completed: Within 5 days of receipt

Corrective Measure for Alleged Aggressor:
<input type="checkbox"/> Perpetrator warned against retaliation. _____ <input type="checkbox"/> Appropriate Disciplinary Action forms completed and communicated

Family of Target Notified		Date: Within 2 days of investigation	
Family of Alleged Aggressor Notified		Date: Within 2 days of investigation	
Compliance Officer Notified		Date: Within 2 days of investigation	

Follow-up meeting with complainant on this date:	
Persons at the meeting:	Staff Member(s):
	Student(s):
	Other(s):

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Comments regarding follow-up meeting: